



Bishop Ullathorne Catholic School

Leasowes Avenue Coventry CV3 6BH

Telephone: 024 7641 4515

Email: admin@bishoppullathorne.co.uk

www.bishoppullathorne.co.uk

Headteacher: Mr C Billings

Friday 5 May 2023

Dear parent/ carer

Year 7 Transition

We hope that you enjoyed the recent Easter break and that your child's final preparations for the SATS examinations have gone well.

Thank you for confirming your child's place with us. A reminder has been sent to the few parents who have yet to do this. Please ensure that you have completed the online student information form as this contains vital information. We have included the link here again for your ease:

<https://forms.office.com/r/7q4EZvz8wc>

We are very much looking forward to welcoming your child to our school community. We are writing now to give you an overview of the transition process and the key events that will be taking place between now and September. Please read the letter carefully and make a note of the key dates.

Student support

Ms Maxwell, Key Stage Leader for Year 7, and the Transition Team are working hard to ensure that your child has the smoothest transition experience possible. We recognise that starting secondary school can seem like a huge step up and we are keen to offer plenty of useful guidance and support at this time.

Student information

We are currently planning our work with the primary schools, during which time we will be gaining valuable information about your child from their teachers.

Transition – larger cohorts

Ms Maxwell has made appointments to visit your child's primary school to meet with all the students who are transferring to us. These visits will take place just before half term or at the start of June. Prior to our visit Year 6 teachers will ask students to complete a short form about themselves, which will allow us to get to know them more quickly. During the visit, we will talk about secondary school life and the opportunity will be given to ask us any further questions that they may have. They will also be given a paper copy of our Transition Booklet, which they should bring home to show you. A copy of this will also be available on our website from the start of June.

Singles and small group event

We are sensitive to the fact that there is an added element of uncertainty for students who are transferring from their primary school whether on their own or with only a small number of others. Therefore, instead of these students being visited in their primary school setting we will be running an additional Transition event for those students on Monday 19 June from 9.15am to 11.45am.



Part of the Holy
Cross Catholic
MAC

We have run these events previously and it proved a successful way for students who are in a similar position, not only to receive the transition information from staff, but also to meet each other and start to make some friendships with others. A letter of invitation will be sent to these students in a couple of weeks.

Transition day and evening meeting

The Transition Day for students will take place on Wednesday 5 July from 8.45am to 2.45pm. On this day, your child will meet their Form tutor, as well as the other students in their form group and experience some lessons. Please note that Year 6 students are unable to travel on our school buses on Transition Day. Information about school bus places for September will be sent later this term when routes and operators have been confirmed.

In the evening, there will be an information meeting for parents. This will comprise of a presentation by Mr Billings and Ms Maxwell as well as your child's Form tutor. **You will be allocated a specific time slot to attend nearer the time. One session will run from 6pm to 6.45pm and the other from 6.45pm to 7.30pm. Please keep both time slots available for now and we will write to you towards the end of June when we have all the necessary student information.**

We look forward to welcoming you and your child to our school. Should you wish to contact us at any point, please call us on 024 7641 4515 or email yr6-7transition@bishopullathorne.co.uk

Yours sincerely



Mr Billings
Headteacher



Ms Maxwell
Key Stage Leader Year 7



Part of the Holy
Cross Catholic
MAC