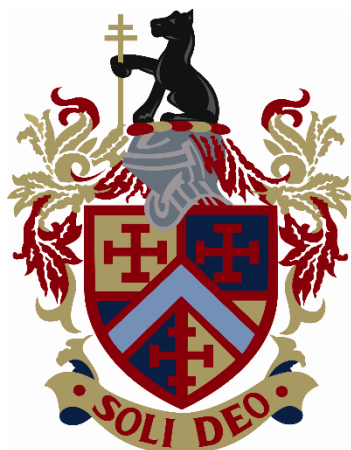


BISHOP ULLATHORNE CATHOLIC SCHOOL



Charging and Remissions Policy 2022-2024

Review date: Summer 2024

Our mission is to be an active Christian community of love and service where all feel they belong and are valued. We will help each other to recognise the gift of God within us, to search for excellence and foster the development of our true self

INTRODUCTION

The Local Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, trips and residential experiences can make towards the students' education. The Local Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional activities.

CHARGES

The Governing Body RESERVES THE RIGHT to make a charge in the following circumstances for activities organised by the school:

EDUCATION DURING SCHOOL HOURS

1. Boarding and Lodgings

The Board and Lodgings elements of residential activities deemed to take place within school hours.

2. Individual Instrumental Tuition

The cost to the pupil for providing individual instrumental tuition. Except where it is part of the core element of GCSE/A Level Music where the school will meet the cost of one half hour lesson per week.

3. Examination Fees

The Local Governing Body may make a charge for the cost of entering the student for examination where the student has not been prepared for the prescribed examination by the school, as they may for entries to non-prescribed examinations whether or not prepared by the school. If the student fails, without good reason, to complete the examination requirements for any public examination for which the school has paid (or is liable to pay) any fee, then the Governing Body may recover the fee from the parent.

4. Charging in Kind

The Local Governing Body may charge for ingredients and materials for some subjects, or require them to be provided, if the parents have indicated in advance that they wish to own the finished product.

B. EDUCATION OUTSIDE SCHOOL HOURS

1. Boarding and Lodgings

The Board and Lodgings elements of activities that are provided:

(a) to fulfil any requirements specified in the syllabus for a prescribed public examination, or
(b) specifically to fulfil statutory duties relating to the National Curriculum, or (c) specifically to fulfil statutory duties relating to religious education.

2. Optional Extras

The full cost to each student for activities deemed to be optional extras taking place outside school hours

C. GENERAL

1. Amendments

The Local Governing Body may from time to time amend the categories of activity for which a charge may be made.

2. Voluntary Contributions

Nothing in this policy statement precludes the Local Governing Body from inviting parents to make voluntary contributions towards the cost of providing education for students.

REMISSIONS

1. Free School Meal Pupils/Pupil Premium

Where a pupil are in receipt of Free School Meals, the Local Governing Body will remit in full the cost of board and lodgings for any residential activity that is organised for the pupil if the activity is deemed to take place during school hours, or in full or part pay where it is provided to fulfil the requirements of a prescribed public examination, the National Curriculum or statutory duties relating to religious education.

2. Family Hardship

Where there are cases of family hardship which makes it difficult for students to take part in particular activities for which a charge is made, the Local Governing Body may remit all or part of this charge at the discretion of the Head Teacher.

PAYMENTS

Bishop Ullathorne operates a cashless payment system for all contributions to school activities. This system is currently operated through Parent Pay.

Parents who are unable to make online payments can on request to the Gatehouse Reception to receive a barcoded letter to allow payment to be made at a Pay Point provider.

The school does not receive payments by cash.

Reviewed by the Local Governing Body May 2024

Approved by Governors